# Tool Box Talk Agenda

JobSite: _____ Superintendent: _____

Safety Director: _____ Date: _____

Safety Topic of the Week:

_____

_____

_____

Other Safety Concerns Discussed:

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_____

Upcoming Potential Hazards:

_____

_____

Specific Preventative Safety Measures to be Taken in the Week Ahead:

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General Discussion:

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Meeting Attended By (Employees and Subcontractors in Attendence)

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|---|---|
| _____ | _____ |
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